

APPENDICES

The Policies, Practices, and Procedures Manual includes samples of various documents that the AGIF organization needs to conduct business. These forms may be updated as necessary. 7-27-2022. Revision 7-25-2023.

APPENDIX		Name of Document
A - 1	CHARTER	American GI Forum of the United States Federal Charter Public Law 105-231-Aug. 13, 1998
A - 2	ARTICLES OF INCORPORATION	AGIF-US Articles of Incorporation
B-1	FORM	AGIF-US Organizational Chart Rev. 7-25-2023 (Replaced B-1, B-2, B-3)
C	CHART	Schematic diagram of Progressive Discipline
D	FORM	Schematic diagram of Hearing Procedure (updated) Rev. 7-25-2023
E	POLICY	Conflict of Interest Policy – 6 pages
F	POLICY	Conference Dress Code Policy – 2 pages
G	POLICY	Document Retention and Destruction Policy – 5 pages
H	POLICY	Member Confidential Policy – 4 pages

July 27, 2022, Rev. July 25, 2023

“Education is Our Freedom and Freedom Should Be Everybody’s Business”

I	POLICY	Whistleblower Protection Policy – 2 pages
J	POLICY	Communications Policy - 3 pages
K	FORM	Sample Meeting Agenda
L	FORM	American GI Forum of the US Membership
M	FORM	Veterans Log – DD214 Administration
N-1	FORM	National Transmittal Sheets - Forum
N-2	FORM	National Transmittal Sheets - Women
N-3	FORM	National Transmittal Sheets - Youth
N-4	FORM	National Lifetime Transmittal
O	FORM	AGIF Forum Charter Renewal (blank Form)
P - 1	CONFERENCE FORM	Sample Conference Registration Form
P - 2	CONFERENCE FORM	AGIF State Conference Rules and Committees – 5 pages
P - 3	CONFERENCE FORM	Guidelines for Awards Committee Participation and Award Selection Worksheet - 3 pages

P - 4	CONFERENCE FORM	Outstanding American GI Forum Member Application
P - 5	CONFERENCE FORM	Outstanding American GI Forum Chapter Application
P - 6	CONFERENCE FORM	Dr. Hector P. Garcia Founders' Award; Instruction Page; and Nomination Form – 3 pages
P - 7	CONFERENCE FORM	Officer Nomination Form
P - 8	CONFERENCE FORM	Instructions for Credentials Form
P - 9	CONFERENCE FORM	Credentials Tracking Sheet – 2 pages
Q	CHECKLIST	Information Checklist on Governance and Corporate Requirements – 2 pages
R	CHECKLIST	Governance Checklist - https://www.irs.gov/pub/irs-tege/governance_check_sheet.pdf (information only - 2 pages)
S	CHECKLIST	Investigation Checklist with sample questions to complainant, accused, and witness – 4 pages
T	CONFERENCE FORM	Sample Ballots for Forum, Women and Youth

U	CONFERENCE FORM	American GI Forum of the United States – Professional Service Agreement (Contract)
V	FORM	Amendment Format (Rev. 7-25-2023)
W	FORM	Voucher (Budget expenditure submissions. Rev. 7-25-2023)
X	GUIDELINES	Ethic Guidelines (Rev. 7-25-2023)